

Attachment 2



COMMONWEALTH of VIRGINIA

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MEMORANDUM

TO: Cabinet Secretaries

FROM: Lem Stewart

SUBJECT: ITIB Priority on Agency Project Collaboration

At the July meeting of the Information Technology Investment Board (ITIB), the members of the ITIB completed a preliminary review of agency IT projects proposed for inclusion in the 2006 Recommended Technology Investment Projects (RTIP) report. The RTIP report, delivered annually to the Governor and General Assembly on September 1, presents the ITIB recommended Commonwealth technology investment projects and priorities for funding. At the conclusion of the July preliminary review, the ITIB reemphasized its intent to give highest priority to IT projects that involve collaboration between agencies or a potential for an enterprise solution. The ITIB further expressed its disappointment with the apparent lack of agency initiatives to address common business needs through collaborative technology solutions and pooling of scarce capital dollars.

Prior to final review and approval of the 2006 RTIP report at its August 10 meeting, the ITIB is seeking additional information on the potential for agency collaboration and the possible use of enterprise solutions. Giving high priority to IT projects that may have benefits across agencies is an important investment strategy that can save scarce Commonwealth resources. The ITIB cited examples of common themes and associated projects, such as health records, document management and business intelligence, which have the potential for sharing technology across agencies to address similar business needs and save resources.

The Commonwealth strategy for investing in technology must be driven by business need, and it is at the level of business ownership that collaboration begins. Secretaries and agency heads are vital to cultivating collaboration among their agencies and defining potential collaboration and enterprise solution opportunities. Your commitment and guidance is essential to begin to realize the benefits of collaboration.

At the direction of the ITIB, I am prepared to work with and assist the Cabinet and agencies in conducting appropriate workshops to identify and cultivate future collaboration opportunities. Additionally, my staff currently is working with designated Agency IT Resources (AITRs) to address the need for additional information about apparent collaboration opportunities in the preliminary draft of the 2006 RTIP report. A listing of the projects under discussion with agencies is attached for your information.

The ITIB also welcomes your participation, presentation, or general discussion of your agencies priorities and business needs at its planned August 10 meeting on technology investment projects. If you desire to participate, please contact Dan Ziomek at dan.ziomek@vita.virginia.gov , telephone 804-371-2763.

Thank you for your support of this initiative and I am available at your convenience to answer any questions.